

POINT OF WOODS EAST PARKING PERMIT APPLICATION

REQUIREMENTS FOR A PERMIT – PLEASE CHECK ONE

APPLICATION REQUIREMENTS:

- HOA account must be in good standing.
- Copy of current vehicle registration(s). Vehicles should be registered to the unit address.
- Copy of current lease agreement (contract) – Tenants only.
- **Attention Tenants, only those individuals named on the lease are eligible.**

#1. APPLICANT INFORMATION

APPLICANT STATUS – PLEASE CHECK ONE: UNIT OWNER TENANT

NAME(S): _____

ADDRESS: _____

PHONE #: _____ EMAIL: _____

#2. VEHICLE INFORMATION – COPY OF VEHICLE REGISTRATIONS REQUIRED!

Residents will receive two (2) Resident hang tags & one (1) Visitor hang tag **ONLY**. Additional hang tags **CANNOT** be issued. If you have a 3rd vehicle, you will need to acquire a street parking permit from the City of Manassas to park on Portner Avenue. **Any changes in the vehicle information listed below must be reported to the management office.** You must also submit a copy of the new vehicle registration (if applicable).

VEHICLE #1

MAKE & MODEL: _____

COLOR: _____

YEAR: _____

LICENSE PLATE #: _____

VEHICLE #2

MAKE & MODEL: _____

COLOR: _____

YEAR: _____

LICENSE PLATE #: _____

VEHICLE #3

MAKE & MODEL: _____

COLOR: _____

YEAR: _____

LICENSE PLATE #: _____

PARKING TAGS ISSUED – for office use only:

Resident Hang Tag #: _____

Resident Hang Tag #: _____

Visitor Hang Tag #: _____

Date Issued: _____

#3. HOW TO SUBMIT YOUR APPLICATION

EMAIL TO:

Katrina Holmes at
KH@amv-fpm.com

VISIT MANASSAS OFFICE:

AMV-FPM, LLC
7900 Sudley Road #600
Manassas, VA 20109

OR FAX TO:

571-379-4475

***Parking permits can be picked up from the Manassas Office location during business hours.
Business hours are 9:00am to 5:00pm – Monday thru Friday.***

I/We the undersigned have received and read the Association's parking rules and regulations. I/We agree that each member of the household and our guests will abide by these rules.

Applicant Signature: _____

Date: _____

Applicant Signature: _____

Date: _____