

# POINT OF WOODS EAST

## HOMEOWNERS ASSOCIATION

Architectural Improvement Application and Review  
 Submit form for approval **45 days** prior to starting improvements

Use this form for <b>ALL</b> exterior repairs, landscaping features over 6" above grade, planting or removal of trees. Or any other work that requires contractor access to common areas.	
Name:	Application date:
Email Address:	Phone #:
Property Address:	

Describe improvement or other work involving <b>Homeowner House/Outside Area:</b>

Attach a drawing and list of materials if applicable

Color:	Location:
Size:	Material supplier:
Materials used:	
Owners address (if different):	

<i>-----Board use only-----</i>	
Date received:	Received by:
Date inspected:	Inspected by:
<b>APPROVED</b> as submitted [    ]	
<b>APPROVED with changes or special conditions</b> as noted below [    ]	
_____	
_____	
_____	
<b>DENIED</b> [    ]	
Because:	
_____	
_____	
Board approval signature: _____ Date: _____	

**fax to:** Flannery Property Management @ (703) 330-3323

**or**

**email to:** [KR@amv-fpm.com](mailto:KR@amv-fpm.com)