

# APPLICATION FOR ARCHITECTURAL MODIFICATION

## WINTER'S BRANCH CONDOMINIUM ASSOCIATION

To: Architectural Review Board Date Received by Management \_\_\_\_\_

Address: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Telephone: \_\_\_\_\_  
WORK HOME CELL

Email Address: \_\_\_\_\_ @ \_\_\_\_\_

Any and all exterior modifications, as listed in the Architectural Review Guidelines, require prior approval by the Architectural Review Board of WBCA. Please complete this application and attach duplicate copies of the following:

1. Site Plan showing size and location of improvement to residence and to adjoining properties
2. Manufacturer's brochure and/or color samples
3. Drawings and detailed written description of proposed improvement

*For complete information on the Architectural Review board and its guidelines, please refer to the Declaration of Covenants, Conditions, and Restrictions.*

Description of proposed improvement including color, composition, etc. of materials to be used:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant hereby warrants that Applicant shall assume full responsibility for all landscaping and/or drainage issues relating to improvements as well as any damage to adjoining property. Applicant is also responsible for obtaining any necessary City permits and complying with all applicable City building and zoning codes.

\_\_\_\_\_  
Homeowners Signature

\_\_\_\_\_  
Date

### ARCHITECTURAL REVIEW BOARD RESPONSE

Date Application Received \_\_\_\_\_

Application is approved as submitted

Application is approved with the following specifications: \_\_\_\_\_

Application is disapproved due to: \_\_\_\_\_

\_\_\_\_\_  
Signature & Title of BOD/ARB Authority

\_\_\_\_\_  
Date of Decision

Please return completed form to:  
**AMV-FPM LLC dba FLANNERY PROPERTY MANAGEMENT COMPANY**  
7900 Sudley Rd. Suite 600 Manassas, VA 20109  
TEL 703-330-3433 FAX to 571-379-4475 OR Email: [rrutherford@amvirginia.com](mailto:rrutherford@amvirginia.com)