

SEDGEWICK HEIGHTS UNIT OWNERS ASSOCIATION
EXTERIOR ALTERATION APPLICATION

Name: _____

Address: _____

Lot #: _____ Phone #: _____

Alt. Phone #: _____ Email: _____

INSTRUCTIONS

1. Consult the architectural guidelines in Article VI, Restrictive Covenants, of the Declaration of Covenants and Restrictions.
2. Provide the required details specified in Article VI, Restrictive Covenants, of the Declaration of Covenants and Restrictions.
3. For a change in paint color, attach a sample and color number.
4. When applicable, indicate on a copy of the Property Plat the location of the proposed alteration.
5. Provide an estimate start and completion date for the alteration.
6. Mail the completed application to:

Sedgewick Heights Homeowners Association
c/o AMV-FPM, LLC
7900 Sudley Rd., Suite 600
Manassas, VA 20109

or Email to: svest@amvirginia.com

DESCRIBE THE DESIRED ALTERATION(S): _____

ESTIMATED START DATE: _____

ESTIMATED COMPLETION DATE: _____

AMV-FPM, LLC
dba Flannery Property Management Company
7900 Sudley Road, Suite 600
Manassas, VA 20109
703-330-3433 FAX: 571-479-4475 Email: svest@amvirginia.com

Signatures of adjacent property owners and other property owners who have a view of the change are required. Signatures indicate only an awareness of the proposed alteration and do not constitute approval or disapproval. Four signatures are required.

Name: _____

Address: _____

Lot Number: _____ Phone #: _____

Name: _____

Address: _____

Lot Number: _____ Phone #: _____

Name: _____

Address: _____

Lot Number: _____ Phone #: _____

Name : _____

Address: _____

Lot Number: _____ Phone #: _____

I understand that compliance with the Sedgewick Heights Homeowners Association Architectural Guidelines and approval by the Architectural Review board do not necessarily constitute compliance with the provisions of the building and zoning codes of Prince William County. The building ordinance of the Prince William County Building Department requires that you file plans with the Building Inspector at his office for construction requiring building permits. Further, I understand that nothing herein contained shall be construed as a waiver or modification of any said restriction.

I understand and agree that no exterior alteration shall begin until written approval is received from the Architectural Review Board. If alterations are made without approval, the property is subject to being returned to its former condition at the applicant's expense to include all legal expenses incurred.

I understand that members of the Architectural Review Board are permitted to enter upon my property at any reasonable time for the purpose of inspecting the proposed alteration, the alteration in progress, and that completed alteration, and that such entry does not constitute a trespass.

I understand that any approval is contingent upon alterations being completed in a workman-like manner.

I understand that the alteration authority granted by this application is automatically revoked if the alteration requested has not commenced within **180** days of the approval date and is not completed in a timely manner.

Owner's Signature: _____ Date: _____

_____ Approved as Submitted

_____ Approved contingent upon _____

_____ Disapproved by reason of _____

_____ Action Required _____

Chairman, Architectural Review Board

Date